



Dear Vendor,

On Saturday, July 4th we will celebrate the Annual "OceanFest at Long Branch"! OceanFest is a family event that starts at 1:00 p.m. and culminates at 9:30 p.m. with a world-class fireworks display.

OceanFest combines music, entertainment, fabulous food, games, professional sand sculptures, and fun. It all takes place on the Oceanfront Promenade in front of the Ocean Place Resort & Spa and spans more than one-half mile of boardwalk and the adjoining streets.

OceanFest has consistently drawn huge crowds from all over the county and metropolitan area every year. As in the past, crowds of over 200,000 are expected.

Attached is your vendor application and instructions. OceanFest is a **RAIN OR SHINE** event. Please read the application carefully before signing. **Please be sure to include your vehicle license plate number on your application**, this information will expedite your entry the day of the event. If you are renting a vehicle, please specify on the application. **PLEASE NOTE: PORTABLE GROUND GENERATORS ARE NOT PERMITTED.**

Please fill out the application completely to ensure processing.

If you need further information, please contact the Chamber office (732) 222-0400.

Sincerely,

Greater Long Branch Chamber of Commerce

GREATER LONG BRANCH CHAMBER OF COMMERCE
P. O. BOX 628, 228 BROADWAY, LONG BRANCH, NJ 07740
TELEPHONE 732-222-0400
EMAIL: info@longbranchchamber.org



FOOD VENDOR APPLICATION
OCEANFEST AT LONG BRANCH 2025
SATURDAY, JULY 4TH 2026, 1:00 P.M. TO 9:30 P.M.

NAME _____ BUSINESS NAME _____
ADDRESS _____
TOWN _____ STATE _____ ZIP _____
TELEPHONE _____ FAX _____ EMAIL _____
NEW JERSEY SALES TAX ID # _____

***LICENSE PLATE NUMBER(S) OF THE VEHICLE(S) YOU WILL BE USING AT THE EVENT:
PLATE NUMBER _____ INDICATE IF USING RENTAL VEHICLE _____

SELF-CONTAINED FOOD TRUCKS ONLY! PORTABLE GROUND GENERATORS ARE PROHIBITED.

(Please see attached letter)

_____ FOOD TRUCK SPACE 10' x 25' \$ 1050 _____

VENDOR FEES WILL BE PROCESSED THROUGH THE CHAMBER WEBSITE AND SYSTEM. GROWTHZONE PAY. SEE REGISTRATION PAGE FOR FURTHER DETAILS.

*TYPE OF FOOD TO BE SOLD - ALL ITEMS MUST BE LISTED

*LIST TYPE OF COOKING/REFRIGERATION EQUIPMENT:

*LIST TYPE OF FUEL USE (I.E PROPANE, CHARCOAL)

IMPORTANT

*FOOD VENDORS MUST BE AWARE - SHOULD THE CHAMBER OBTAIN A MAJOR SPONSOR - WE RESERVE THE RIGHT TO RESTRICT THE SALE OF CERTAIN PRODUCTS (I.E., SOFT DRINKS, ETC.) FOOD VENDORS MUST SUBMIT PROOF OF AT LEAST \$1,000,000 COMPREHENSIVE GENERAL LIABILITY INSURANCE WITH THE CITY OF LONG BRANCH & THE GREATER LONG BRANCH CHAMBER OF COMMERCE NAMED AS ADDITIONAL INSURED ON SAID POLICY OR ENDORSEMENT. APPLICATION & PROOF OF INSURANCE MUST BE RECEIVED BY MAY 19, 2025 - PAID IN FULL. CANCELLATION REFUNDS WILL NOT BE GRANTED AFTER June 6, 2025. OCEANFEST IS A RAIN-OR-SHINE EVENT. BY SIGNING THIS APPLICATION, I AGREE TO THE TERMS OF THE OCEANFEST 2025 FOOD AGREEMENT. I UNDERSTAND THAT IF THESE RULES & REGULATIONS ARE NOT ADHERED TO, I WILL BE ASKED TO LEAVE, FORFEITING ALL FEES PAID. SHOULD THE GOVERNMENT FORCE OR DEMAND A CLOSURE OR SUSPENSION OF A PUBLIC EVENT SUCH AS OCEANFEST, WE WILL CANCEL THE EVENT AND REFUND DEPOSITED MONIES. THE GLBCC WILL NOT BE RESPONSIBLE FOR ANY OTHER EXPENSES, LOSSES, REVENUE, OR TIME INCURRED BY OUR PARTICIPANTS.

DATE

SIGNATURE OF APPLICANT

RETURN THIS APPLICATION WITH APPROPRIATE FEES PAYABLE TO:
GREATER LONG BRANCH CHAMBER OF COMMERCE, P. O. BOX 628, LONG BRANCH, NJ 07740

OCEANFEST FOOD VENDOR AGREEMENT

******PLEASE KEEP THIS AGREEMENT FOR YOUR RECORDS******

The applicant agrees to the following Rules & Regulations governing exhibitors and vendors at Oceanfest 2026.

HOURS OF OPERATION: All food vending areas shall be set up according to your designated set up time (between 11:00 a.m. & 12:00 p.m.-exact time will be sent with your space assignment) and shall remain set up until the event closes at 9:30 p.m. July 4, 2025.

OCEANFEST IS A RAIN-OR-SHINE EVENT.

INSURANCE: ALL FOOD VENDORS SHALL HAVE COMPREHENSIVE GENERAL LIABILITY INSURANCE

(INCLUDING PRODUCTS LIABILITY) IN THE AMOUNT OF AT LEAST \$1,000,000 TO BE VALID AND IN EFFECT

FOR THE DURATION OF THE EVENT. **The City of Long Branch & the Greater Long Branch Chamber of Commerce must be named as the Additional insured on said policy or endorsement.** All food vendors shall submit proof of insurance to the Greater Long Branch Chamber of Commerce, P. O. Box 628, Long Branch, NJ 07740, on or before May 19th.

LONG BRANCH FIRE PREVENTION BUREAU VENDOR COOKING REGULATIONS

All vendors cooking or otherwise using any heat-producing equipment in the City of Long Branch will meet the following conditions:

ALL VENDORS USING HEAT DEVICES WILL:

1. Provide not less than one 5 lb. A.B.C.-type fire extinguisher with a current service tag.
2. There shall be no open flame or grease cooking under tents, umbrellas, or any combustible covering.
3. All vendors will observe recycling regulations.
4. No Portable ground generators will be permitted.
5. All generators must be vehicle-mounted
6. No portable gas container or LPG tanks are permitted once your fuel source runs out.
That's it

ALL VENDORS USING PROPANE WILL:

1. Provide a regulator fastened directly to the bottle valve.
2. All hoses and other supply lines will be protected from mechanical injury and be in good condition. All cylinders will be checked for leaks by the Fire Bureau. Cylinders found unacceptable will be tagged for "NO USE" and must be removed from the site.
3. Cylinders shall be free of rust or other damage.
4. Cylinders shall be properly secured when in use.

The Long Branch Fire Prevention Bureau will enforce the above regulations. Infractions will mean the immediate discontinuance of the operation and removal from the area. If you have any questions or to schedule an on-site inspection prior to the event, please call 732-571-5651

DEPARTMENT OF HEALTH - FOOD VENDOR RULES

1. All food must be prepared at the festival or at a restaurant. No food may be prepared or stored at home.
2. All milk, milk products, eggs, meat, poultry, fish, and any other potentially hazardous food must be stored to be maintained at 41 degrees f. or below.
3. Quantities of food prepared in advance on site should be limited to that which could be sold or consumed within one hour.
4. Food handlers have to use disposable gloves.
5. Food handlers shall not smoke or wear jewelry.

DEPARTMENT OF HEALTH CONTINUED...

6. All sufficient number of food handlers, multi-use utensils shall be provided to allow for periodic replacement of soiled utensils.
7. Each operator shall provide suitable garbage containers of adequate size and be prepared to recycle applicable materials.
8. All food contact areas must always be clean and thoroughly cleaned at day's end.

NOTE: FOOD IMPROPERLY STORED OR HANDLED WILL BE SUBJECT TO EMBARGO AND/OR DESTRUCTION. IF THIS BECOMES NECESSARY, THE VENDOR OPERATION MAY BE DISCONTINUED.

DEPARTMENT OF PUBLIC WORKS

1. Vendors are to bring their own receptacles. Please remember that you must have a receptacle for recyclable materials and garbage.
2. The city will provide containers where you will be responsible for emptying your own receptacle, including one for recyclable materials.

GENERAL RESTRICTIONS

AUXILIARY & PORTABLE GROUND GENERATORS FOR FOOD VENDORS ARE NOT PERMITTED

All food vendors shall restrict their sales and placement of signs, posters, etc. to their specific space assignment. No alcoholic beverages or controlled substances shall be sold, consumed, or possessed by any food vendor or their agents and employees.

REFUNDS OF PAYMENTS AND CANCELLATIONS: Refunds of any payment made for space by any food vendor who cancels his/her reservation shall be made by May 30, 2025. After this date, the Greater Long Branch Chamber of Commerce will give NO REFUNDS.

Any food vendor who FAILS to set up for the event by 12:00 p.m. SHALL FORFEIT the space assigned, and the Greater Long Branch Chamber of Commerce shall give NO REFUND of payment.

CONDITIONS

The food vendor is subject at all times to inspection by the City of Long Branch and the State of NJ to the proper and legal conduct of the business for which the privilege is granted.

The food vendor assumes all responsibility for any damage resulting from the operation thereof, is liable for any violation of law, and has no claim on the City of Long Branch and or the Greater Long Branch Chamber of Commerce. All insurance required plus additional insurance desired by the food vendor shall be at the food vendor's own expense. The City of Long Branch and the Greater Long Branch Chamber of Commerce assumes no liability for theft, rain, lightning, wind, sand, tidal damage, or acts of God.

It is understood and agreed that the City of Long Branch, the Greater Long Branch Chamber of Commerce, and their employees should be held harmless from liability arising from the use of vending space. It is further agreed that said spaces will be used solely by the applicant/organization and that no other group, organization, or individual be permitted to utilize said spaces. **No privilege for space shall be sublet, sold, assigned, or transferred by the holders thereof.**

***NJ Sales Tax Numbers must be provided. A representative from the NJ Dept. of Treasury will be at the festival to ensure compliance.**

APPLICATION MUST BE RECEIVED BY JUNE 14TH, 2026, PAID IN FULL

Any food vendor who does not comply with the rules and regulations governing food-vending space at OceanFest 2026 may be denied food-vending space at future events.

GREATER LONG BRANCH CHAMBER OF COMMERCE. P. O. BOX 628, LONG BRANCH, NJ 07740

Telephone: 732-222-0400 Fax: 732-571-3385

email: info@longbranchchamber.org

Website: www.longbranchchamber.org , www.oceanfestnj.com



**City of Long Branch
Office of the Fire Official**

344 Broadway

Long Branch, New Jersey 07740

April 30, 2025

Food Truck / Food Trailer Vendors

Effective in 2025, all food trucks and food trailer vendors must be self-supporting while operating at any City of Long Branch Special Events.

What does this mean exactly? Simply put, your vehicle or trailer shall be capable of supplying the necessary fuel source to operate the cooking equipment and any electrical needs associated with the operation. So, if your cooking equipment uses LPG, you must have plenty on hand. If your on-board generator supplies your electrical needs, it should receive its fuel from the fuel tank in the vehicle or trailer.

Portable Ground generators are prohibited!

This change has been authorized by the City's Administration and this Office.

Sincerely,

Fred Fritz

Fire Marshal